MEMORANDUM

Date: March 2015

From: HERC Staff

Subject: HERC Annual Tabulations for FY2013 and forward: How to create the inpatient days and stays in each bedsection

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From FY1993 to FY2012 HERC annually tabulated the number of inpatient days and inpatient stays in each bedsection. HERC has discontinued their creation of these annual tabulations as the VHA Support Services Center (VSSC) data reports provides a more in-depth look at the number of inpatient days via the VSSC portal at http://vssc.med.va.gov/. **Note**: This link directs you to an internal VA website that is not available to the public.

Below are the general steps to create summaries similar to the HERC annual tabulations. If you have questions please contact HERC via email at HERC@va.gov or via phone at (650) 617-2630.

Inpatient

To generate a list of VA inpatient days and stays in each bedsection follow the steps below.

1. Go to the VSSC website: http://vssc.med.va.gov/

2. Under *Workload*, select "Workload"

3. Under *Click on a Subject Area Button to Filter the Product List Below* select "VA Inpatient"

4. Select the briefing book *Treating Specialty – PHI*

5. Select the library *Stays by Treating Specialty*

6. When the library opens:

    a. <u>Station type</u>: VA hospital

    b. <u>Census</u>: All data

    c. <u>BedDate Quarter</u>: Select a quarter or fiscal year. For full years you will have to sum across several quarters.

    d. <u>Facility</u>: All facility (yields a national-level summary)

7. Results

    a. The column *Length of Stay* is approximately equal to the HERC "days"

    b. Sum the columns *Admissions* and *Transfers in* to find the number of HERC "stays"